



This Request for Proposals (“RFP”) is an invitation to obtain Proposals from qualified CPA firms to audit financial statements for the fiscal year ending March 31, 2024, with the reappointment for subsequent years through to March 31, 2026. Audits must be planned and executed in accordance with Canadian generally Accepted Auditing Standards (GAAS), and the Canadian accounting standards for Not-For-Profit as in Part III of the CICA Handbook (“ASNPO”). To participate a Firm must deliver its Proposal in accordance with the instructions set forth in this RFP before the Closing Date and Time. Proposals must be received no later than **October 31, 2023 at 4:00 PM MST**. Submissions received after this date will not be accepted.

All questions and responses must be submitted electronically to: Jaime Nepoose,
Samson Cree Nation Financial Administrator
Jaime.n@samsoncree.com

Introduction and Background

Samson Cree Nation Members possess a rich history in, Nēhiyaw (Cree) culture, and tradition as well as contemporary success in business and commerce. As a sovereign Nation, Samson Cree is responsible for the success of its people, providing direction for the development and protection of its lands, and ensuring prosperity for generations to come. Located in Treaty Six Territory Maskwacîs, Alberta, the Nation has many opportunities available to its members and through the further infrastructure developments, the Nation can systematically realize more of its potential. The process outlined in this proposal is unique to the Samson Cree Nation and will be administered according to Chief and Council.

The Samson Cree Nation include s the Samson 137 and 137A Indian Reserves, which together cover an area of 129.4 kms. The current Samson Cree Nation, Population is 8,934

Scope of Work

Samson Cree Nation is seeking a qualified CPA firm that can provide professional audit services for annual financial statement audits for three (3) fiscal years. This RFP is for services for the fiscal years that will end on:

- March 31, 2024
- March 31, 2025
- March 31, 2026

With Completion of Financials on:

- July 31, 2024
- July 31, 2025
- July 31, 2026.

Presenting to Samson Cree Nation Chief and Council and the Membership at a Community Engagement in:

- September 2024
- September 2025
- September 2026

The successful audit firm will be required to demonstrate:

- Experience in working with Indigenous organizations
- Experience in working with not-for-profit organizations
- Knowledge of Federal Government Contribution Agreements
- Knowledge of First Nation Development Funding
- Knowledge of Trust Funds

Request for Proposal

Samson Cree is inviting proposals from qualified CPA firms to provide the above goals and deliverables to Samson Cree Nation in the time frame specified. You are being asked to provide one electronic copy of your proposal by October 31, 2023 at 4:00pm MST, to the following individual:

Jaime Nepoose
Financial Administrator
Samson Cree Nation
P.O. Box 159
Maskwacis, A.B. T0C 1N0
Jaime.n@samsoncree.com

